

## **Mt. Comfort Church Seeks Co-Director of Joyful Days**

Job Title: Co-Director of Joyful Days Preschool and Childcare

Reports to: Lead Pastor

Joyful Days is a ministry of Mt. Comfort Church, located in Greenfield, IN (3179 N. 600 W). This 25+ year program serves the community by offering full-day childcare/preschool for infants through 4-years-old; currently we have over 40 children enrolled and a staff of 15. Joyful Days provides a safe and loving environment while emphasizing a mind, body, and spirit approach to early childhood education. We strive to prepare children for both school and life through an engaging curriculum and strong Christian foundation.

The co-director's position is a member of the Mt. Comfort Church staff; balancing the connection between Joyful Days, the church, and our community is essential. This full-time, salaried position works in tandem with counterpart to administer and oversee the day-to-day operations of Joyful Days. An ideal candidate will have outstanding interpersonal skills, communicate effectively, be highly organized, and lead well. It is critical that the Joyful Days co-director is grounded in the faith of Christ, embodies Jesus' love for children, and understands their importance to the Kingdom of God.

### Qualifications:

- Mature Christian connected with a faith community.
- Degree/certificates in early childhood education preferred.
- Experience in working at preschool/childcare facilities.
- Experience/comfortable leading and working with staff.
- Outstanding interpersonal & relationship-building skills.
- Excellent administrative skills: organization, computer, communication.
- Business/Accounting knowledge would be helpful.

Salary range = \$30k-\$40k depending on candidate's experience and training in early childhood education and ministry. Other benefits include relative education reimbursement, incentive bonuses, free/discounted childcare, and unlimited PTO.

**To Apply: E-mail cover letter and résumé to [ethan@mtcomfortchurch.com](mailto:ethan@mtcomfortchurch.com). Please share your philosophy of early childhood education, management style, and salary requirements.**

*This job description is intended to convey information essential to understanding the scope of the position and is not an exhaustive list of skills, efforts, duties, responsibilities, or working conditions associated with it.*